

# Moodle Single Sign-On: New User

1. Navigate to <https://moodle.greensboro.edu>
2. Click on the "Microsoft" button:

Log in using your account on:



3. Supply your @greensboro.edu account and click Next:



## Sign in

@greensboro.edu **1**

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[Can't access your account?](#)

**2** [Next](#)

4. Supply the corresponding password and click "Sign in"



← @greensboro.edu

## Enter password

**1**

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[Forgot my password](#)

**2** [Sign in](#)

5. If asked, choose your preference here:



moodletest@greensboro.edu

## Stay signed in?

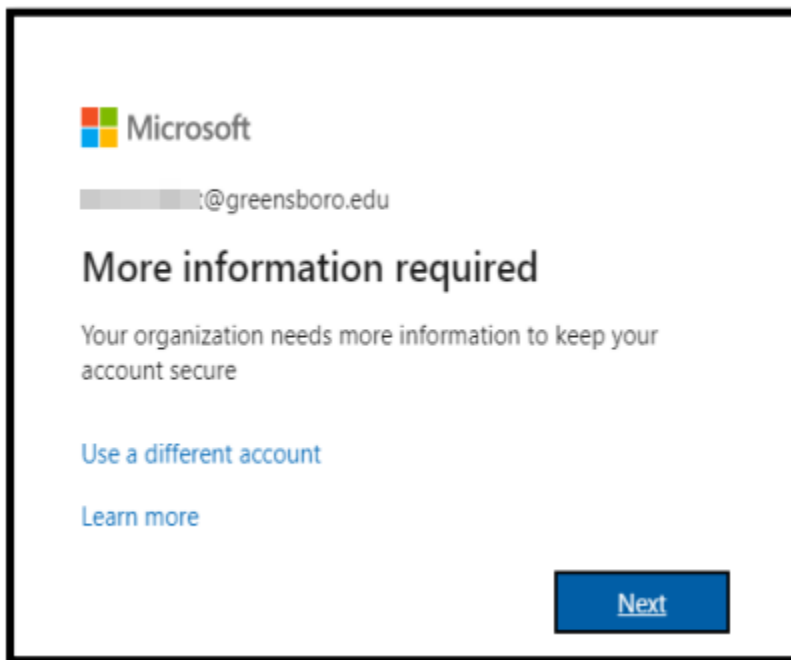
Do this to reduce the number of times you are asked to sign in.

Don't show this again

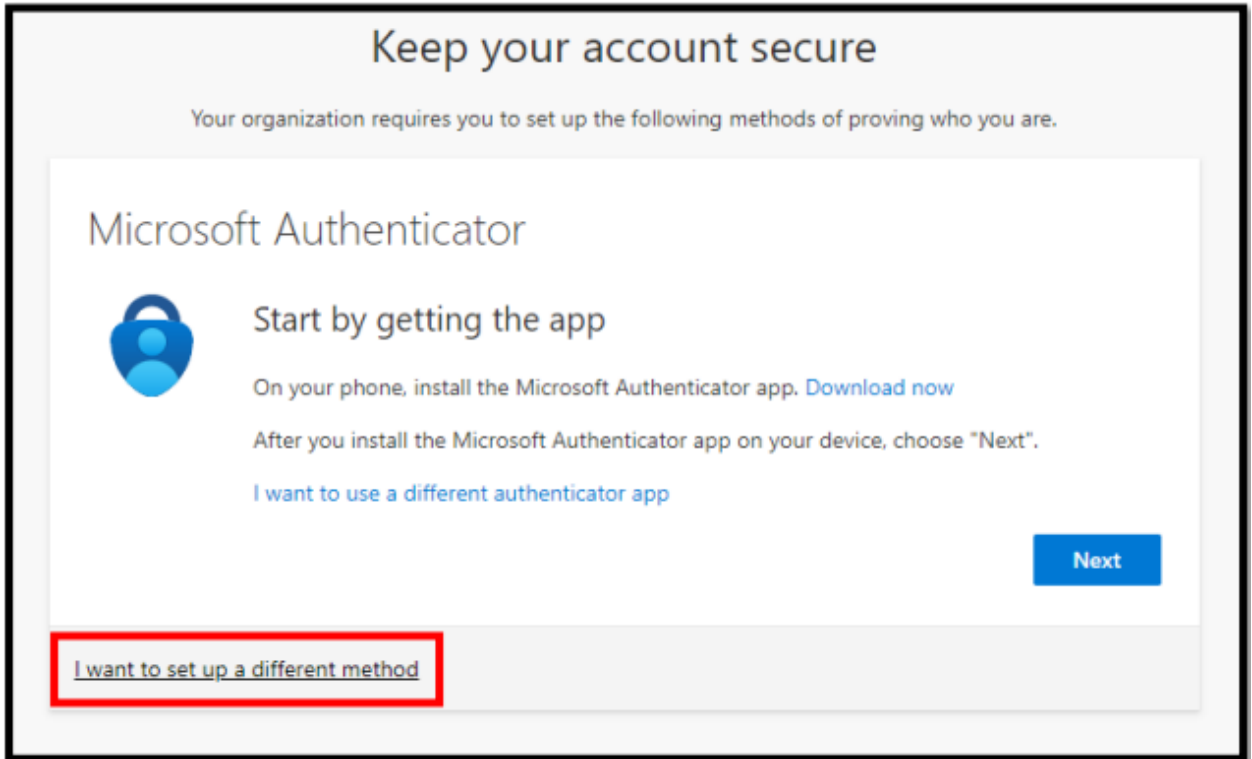
No

Yes

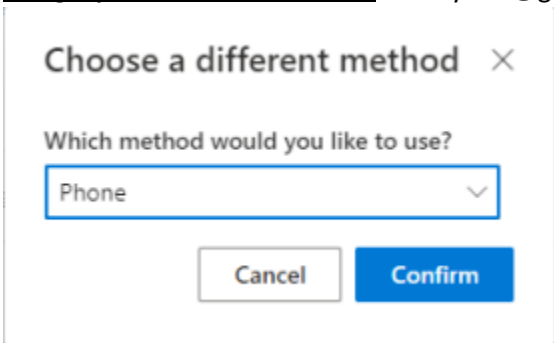
6. If you see the screen below, stating "More information required," please click "Next" to setup Multifactor authentication



7. Click "I want to setup a different method"



8. From the drop down menu, select "Phone" and click "Confirm." Although phone is **preferred**, if you do not have a phone, select "Email" from the drop down menu and complete accordingly **using a personal email address** – not your @greensboro.edu account:



9. Enter your phone number in the text box and click next:

## Phone

You can prove who you are by texting a code to your phone.

What phone number would you like to use?

United States (+1)

Text me a code

Message and data rates may apply. Choosing Next means that you agree to the [Terms of service](#) and [Privacy and cookies statement](#).

Next

10. Enter the 6-digit code that was received on your phone through a text message, then click next. This will verify and successfully complete your phone registration:

## Keep your account secure

Your organization requires you to set up the following methods of proving who you are.

## Phone

We just sent a 6 digit code to +1 555-  Enter the code below.

Enter code

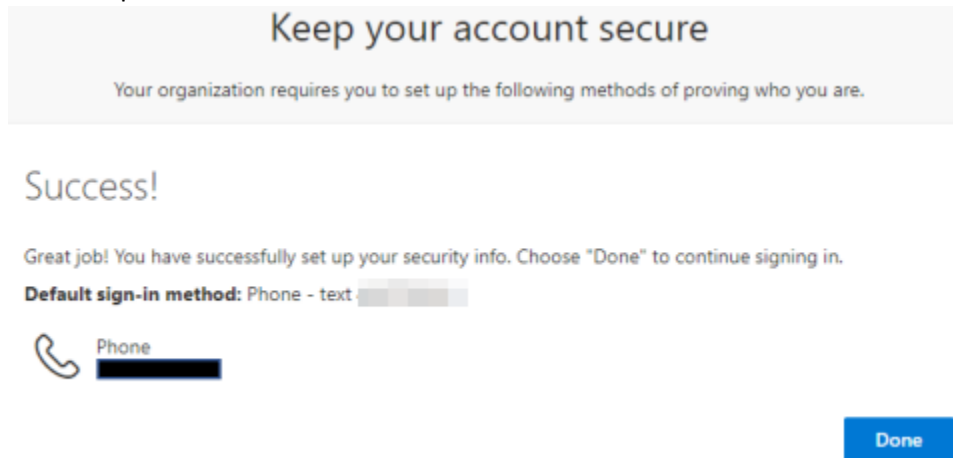
[Resend code](#)

Back

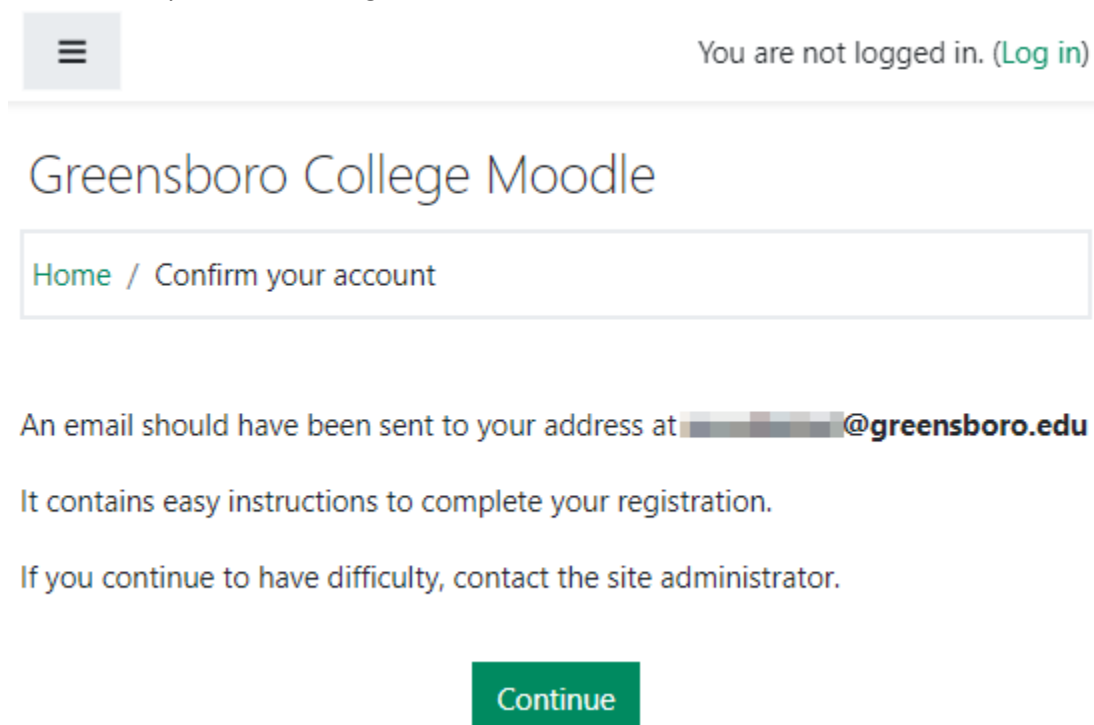
Next

[I want to set up a different method](#)

11. Click “Next” on the verification screen, and then “Done” on the final screen to complete your MFA setup:





12. You will be directed into Moodle and placed on ‘hold’ until you complete your registration. Please check your email for registration instructions:










Clicking on “Continue” will take you back to the main Moodle login screen.

13. In your email inbox, you'll see a message that looks like this:


**Greensboro College Moodle: account confirmation**  

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 **Admin** <noreply-greensboro@expertlearning.net>     




To: 

Sat 4/29/2023 8:40 AM

Hi ,

A new account has been requested at 'Greensboro College Moodle' using your email address.

To confirm your new account, please go to this web address:

&username=%40greensboro.edu">https://moodle.greensboro.edu/auth/oauth2/confirm-account.php?token= &username=%40greensboro.edu

In most mail programs, this should appear as a blue link which you can just click on. If that doesn't work, then cut and paste the address into the address line at the top of your web browser window.






If you need help, please contact the site administrator,

Admin  
noreply-greensboro@expertlearning.net  
<https://osticket.greensboro.edu>


If you did not do this, someone else could be trying to compromise your account. Please contact the site administrator immediately.


Either click on the link, or copy/paste the link into your browser, to proceed. This is a one-time setup procedure and will not have to be repeated in the future.


14. If successful, you will be logged into Moodle:


 Moodle Dashboard Empower    


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 **Home**

 Dashboard

 Calendar

 Private files



GREENSBORO  
COLLEGE

15. Moving forward, simply sign in using the "Microsoft" button outlined in step 2 of this document.