Administrators Educational Program Modification Submission and Approval Form

Curriculum and Instruction Committee

(***N.B.:*** This form may be amended to suit the particular proposal.)

**Section 1**

Instructions: All submissions of proposed curriculum and program modifications to the Curriculum and Instruction Committee (CIC) must be accompanied by the following form with Section 1 completed. All submissions to the CIC must be presented to schools deans for review by the Thursday before the established Wednesday deadline for final submission to the CIC, or at least five business days before the deadline for submission in the case of called CIC meetings and other non-Tuesday CIC meetings. (Section 2 will be completed only after a proposal is approved by the full-faculty.)

***The undersigned affirm that they have read and discussed the attached proposal(s) with its author, if necessary.***

(1) Name of Proposal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(2) Print Name of Department Chair or Program Director: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Department Chair or Program Director:

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(3) Print Name(s) of Appropriate School Dean(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature(s) of School Dean(s):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(4) Print Name of Director of Teacher Education, if Necessary: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Director of Teacher Education, if Necessary:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(5) Print Name of Chair, Graduate Council, if Necessary: Paul Leslie

Signature of Chair, Graduate Council, if Necessary:

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Section 2**

Instructions: Once a Curriculum and Instruction Committee proposal has been recommended to the faculty by the Curriculum and Instruction Committee, and a proposal has been approved by the faculty, then that proposal in its entirety shall be reviewed by the dean of the faculty, the senior vice president chief academic officer, and the president of the College to affirm that the educational programs are consistent with the mission of the College and that the College possesses the organization and resources to ensure the quality of its educational programs.

***The undersigned affirm that the educational program modifications attached to this document and approved by the faculty are consistent with the mission of the institution and that Greensboro College possesses the organization and resources to ensure the quality of its educational programs.***

Dean of the Faculty: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_

VP for Academic Affairs: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_

President of the College: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_

Comments:

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For CIC Use Only

Proposal #: \_\_\_\_\_\_\_\_\_ AY 21-22