

Greensboro College Teacher Education Program Application Package (Revised January 2020)

Procedures for Applying for Admission to the Teacher Education Program:

1. Obtain and review application packet including timelines and requirements.
2. Complete and return application, policy statement, legal status statement, Code of Professional Responsibilities and Conduct Agreement, and Educator Preparation Program Policy Statement, to the teacher education office.
3. Provide proof of membership in a professional organization (copy of membership card or membership application receipt).
4. Obtain two recommendations from the following:
 - your advisor, and
 - if the program coordinator and the advisor are the same faculty member, then the second recommendation should be completed by another faculty member with whom you have had or currently have a course.

Be sure that the top portion of the form is completed before submitting it to the appropriate faculty members for recommendation.

5. Complete the top portion of the Candidate Admissions Checklist and submit the form to the Dean of Students in Main Building.
6. Be enrolled in or have completed EDU 2100.
7. Candidates required to take the Core who have completed SAT or ACT testing and meet the requirements are exempt from PRAXIS Core testing. **Submit a copy of the score report to the Teacher Education Office.** A minimum score of 600 on the evidence-based reading and writing section test taken after March 2016 will be accepted in lieu of Reading and Writing scores and a redesigned Math score of 570 or better is acceptable for the Mathematics score. A minimum score of 550 on the SAT Comprehensive Reading test taken prior to March 2016 and a Math score of 550 or better taken prior to March 2016 is acceptable for the Mathematics score. A minimum score of 24 on the ACT English will be accepted in lieu of Reading and Writing scores and a 24 ACT Math score is acceptable for the Mathematics score. Licensure-only candidates whose bachelor's degree transcript gpa is at least 2.70 are exempt from PRAXIS Core and not required to submit passing scores.
8. Check the status of your application package. **Admissions will be considered twice during the academic year: October and March.** Applications being considered at the October committee meeting must be complete by September 30th and by February 27th for the March meeting.
9. Remember that admission is not an automatic process. The Teacher Education Committee has sole discretion to admit, to admit conditionally, or reject a candidate. Grievance procedures are located in the *Academic Catalog*.

The following documents must be on file to complete your application file

- Completed Application
- Signed Policy Statement
- Signed Legal Statement
- Code of Professional Responsibilities and Conduct Agreement
- Educator Preparation Program Policy Statement
- Proof of membership in a professional organization
- Passing PRAXIS Core or equivalent scores (as required)
- Two Recommendations from appropriate faculty
- Completed Candidate Admissions Checklist
- Proof of completion of or enrollment in EDU 2100

Greensboro College Application for Admission to the Teacher Education Program

SSN: _____ Birth Date: _____ Gender: M F GC ID _____

Name _____
Last First Middle

Maiden Name (if applicable) _____

Local Address/CB _____ Local/Cell (____) _____

Permanent _____ Permanent (____) _____

Email _____

In accordance with the Compliance Report of Higher Education under Title IV of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972, please indicate your race classification:

- African American, Black
- American Indian, Alaskan Native
- Asian/Pacific Islander
- Hispanic
- White/Caucasian/Non-Hispanic
- Resident Alien
- Other _____

EDUCATIONAL PROGRAM

- Teacher Assistant
 - Lateral-entry/Residency (area) _____
 - None of the above apply
- Advisor _____

Licensure Area:

- Birth-Kindergarten (014)
- Elementary (025)
- Middle Grades (6-9):*
 - Language Arts (78180)
 - Mathematics (78200)
 - Science (78300)
 - Social Studies (78400)
- Secondary (9-12):*
 - English (100)
 - Mathematics (200)
 - Science (300)
 - Social Studies (400)
- K-12 Programs:*
 - Art (810)
 - Music (800)
 - Health/Physical Ed. (095)
 - Theatre (108)
 - English as a Second Language (110)
- Special Education (K-12)*
 - Adapted (88092)
 - General (88091)

PREVIOUS EDUCATION

Institution where degree received _____
Completion Date _____ Major _____ Type of Degree _____

Institution where degree received _____
Completion Date _____ Major _____ Type of Degree _____

MEMBERSHIP IN A PROFESSIONAL ORGANIZATION

Membership in a professional organization is required for membership into the Teacher Education Program. Please provide proof of membership to the teacher education office such as a photocopy of the membership card or a payment receipt from the organization.

I was provided a copy and have read the requirements and guidelines for admission to the Teacher Education Program. I fully understand these requirements and understand that the Teacher Education Committee, in the exercise of its professional judgment, with sole discretion in applying these guidelines, determines admission to the program. Admission is not an automatic process.

Date Applicant Signature

Return application to the teacher education office

Greensboro College Legal Status Statement

Name _____
(Printed) Last First Middle

Social Security Number _____

STATEMENT OF APPLICANT:

Have you ever been convicted of a crime (excluding parking tickets)?

_____ Yes

_____ No

If the answer is yes, you must submit court documents that indicate judgment and disposition of the case from the court of conviction and an explanation of the incident(s). Answering yes will also require you to meet with the Director of Teacher Education and a member of the teacher education committee.

Non-disclosure of being arrested or cited at any time may result in removal from the teacher education program. Incidents must be reported to the Director of Teacher Education within 72 hours. Failure to respond honestly and accurately on the Legal Status Statement is considered to be a violation of the Greensboro College Academic Honor Code. The Academic Honor Code policy and procedures are available in the Academic Catalog.

I hereby certify that the information given on this application is correct and true. I understand that the falsification of any statement on this application will constitute grounds for the revocation of my North Carolina teaching license.

Date

Applicant Signature

Greensboro College Policy Statement

To: All Greensboro College Candidates Seeking Teacher Licensure
From: The Greensboro College Teacher Education Committee

A major responsibility of the Teacher Education Committee is to approve or reject individual applications to the Teacher Education Program, the first step required of candidates seeking teacher licensure. While the possibility of having to dismiss a candidate from the Teacher Education Program is somewhat remote, the Committee, under guidelines adopted by the State Board of Education, has the responsibility to recruit, select, and retain for teacher preparation only those persons who show genuine promise. Consequently, admission to the Teacher Education Program does not preclude dismissal of a candidate (including the period of student teaching), should the Teacher Education Committee feel that actions by a candidate do not uphold the high standards which this Committee feels must be maintained by individuals entering the teaching profession.

On July 1, 1972, a tenure bill, passed by the North Carolina General Assembly during its 1971 session, became effective for career teachers in this state. According to this law, career teachers can be dismissed or demoted for:

- inadequate performance;
- immorality;
- neglect of duty;
- physical or mental incapacity;
- habitual and excessive use of alcoholic beverages or narcotic drugs;
- advocating the overthrow of the Government of the United States or North Carolina by force, violence, or other unlawful means, and
- (several other reasons applicable to teacher under contract only).

The Teacher Education Committee wishes each candidate entering, or already accepted to the Teacher Education Program, to clearly understand that actions, including the above, which are generally accepted as conduct unfitting one in service to children, will constitute grounds for immediate dismissal from the Teacher Education Program and/or Student Teaching. The Committee, in the exercise of its professional judgment and with sole discretion in applying the guidelines identified above, determines dismissal from the Teacher Education Program.

I fully understand the policy statement of the Teacher Education Committee explained above and agree to abide by Committee actions.

Name _____
(Printed) Last First Middle

Date

Applicant Signature

This statement of policy was approved by the Teacher Education Committee on January 29, 1976, and modified to present form on November 15, 1985.

Code of Professional Responsibilities and Conduct Agreement

As prospective and current employees of a school system, private school, childcare agency, or childcare center, (hereafter referred to as “placements”), candidates enrolled in both the initial and graduate teacher education programs/education preparation programs at Greensboro College are held accountable for their actions. They are to maintain their integrity and serve as positive role models. The highest standards of honesty, integrity, and fairness should be exhibited by each candidate when engaging in any activity concerning teaching, particularly in relationships with peers, faculty, P-12 students, parents, legal guardians, the community, and other placements. (Adopted from the Code of Ethics for North Carolina Educators and the Code of Professional Practice and Conduct for North Carolina Educators approved by the North Carolina State Board of Education on June 5, 1997).

Candidates enrolled in the teacher education program/education preparation program are provided with many opportunities to develop the knowledge, skills, and dispositions necessary for successful teaching careers. These opportunities come with serious responsibilities of the candidate to students, the school, the community, and Greensboro College. All candidates are required to comply with the following expectations:

1. Adhere to the Greensboro College Honor Code adopted and endorsed by the faculty and the Board of Trustees.
2. Maintain regular attendance in courses and clinical settings. Attend fieldwork and student teaching placements on time and for the duration of the placement. Candidates are to notify cooperating teachers/clinical educators, supervising principals, and college supervisors immediately if the schedule cannot be met.
3. Exemplify professional attitudes, actions and dispositions. Interns should not engage in any inappropriate social interaction (including but not limited to, profane or lewd remarks, dating, friending, etc.) with the students at the cooperating school.
4. Place school duties and responsibilities as a first priority and willingly accept all reasonable assigned duties.
5. Represent all professional qualifications accurately and honestly.
6. Uphold College and school standards of behavior policies.
7. Acknowledge the diverse views of P-12 students, their families, and professional colleagues. Incorporate different points of view in instruction and refrain from exerting personal beliefs and values on others.
8. Refrain from making unfavorable remarks in any medium about the students, the cooperating teacher/clinical educator, the school, the staff, the community, and the College.
9. Dress appropriately by upholding faculty and College standards.
10. Avoid all partiality and favoritism toward students.
11. Maintain good professional relationships with cooperating school staff and personnel.
12. Refrain from using personal cellphones, computers, or other personal devices in the school setting unless approved by the cooperating teacher/clinical educator, administration, and Greensboro College. Texting and friending students, parents, and teachers are not permitted. Consult with the cooperating teacher/clinical educator for any exceptions.
13. Refrain from using social networking sites (such as Facebook, Twitter, Instagram, texting and others) in the school setting other than for instructional purposes.
14. Know and uphold the Code of Ethics for North Carolina Educators and the Code of Professional Practice and Conduct for North Carolina Educators.

As a candidate enrolled in the teacher education program/educator preparation program at Greensboro College, I agree to abide by all the terms and expectations of the Code of Professional Responsibilities and Conduct Agreement. I understand noncompliance of my responsibilities to students, schools, cooperating teachers/clinical educators, administrators, the community, and Greensboro College may result in my being removed from the program and being unable to obtain a license.

Candidate Signature

Date Signed

Candidate's Printed Name

Instructor/Supervisor/Advisor Signature

Educator Preparation Program Policy Statement

Greensboro College offers undergraduate and graduate majors leading to degrees. It also offers and teacher licensure programs. However degree completion and teacher licensure program completion are two different processes.

In order to be granted a degree, a candidate must complete all required course work, and maintain appropriate gpa.

In order to obtain a teaching license and be classified as a program completer, a candidate must: 1) be admitted to the teacher education program, 2) complete all required course and clinical work with a grade of C or better, 3) be admitted to the student teaching/practicum program, 4) maintain a 3.0 or higher gpa, 5) obtain a degree (unless in a licensure-only program), 7) submit the LEA/IHE certification of teaching capacity with “met” ratings for all standards, 8) complete all artifact assignments, 9) complete edTPA *, 10) satisfy all specialty area licensure exams (PRAXIS and/ or Pearson)**, 11) satisfy all financial obligations to the College and 12) licensure-only candidates submit a copy of their year-end summative evaluation. A candidate cannot be recommended for a teaching license until ALL teacher education licensure program requirements are met.

In order to obtain master’s licensure and to be classified as a program completer, a candidate must: 1) hold an active initial license matching the corresponding master’s degree program, 2) be admitted to the teacher education program no later than having completed 9 semester hours of course work, 3) maintain a 3.0 or better gpa, 4) complete all course and degree requirements, 5) complete all artifact assignments, 6) present final research, 7) have no more than one grade of C, 8) have no grade of F, and 9) satisfy all financial obligations to the College. A master’s degree candidate cannot be recommended for a master’s license until ALL teacher education licensure program requirements are met.

* Beginning Fall 2019, all candidates completing a program through student teaching or practicum candidates holding a residency license will have a passing edTPA score on file.

**Beginning Fall 2018, passing scores must be on file in order to obtain a C or better in student teaching or clinical practicum. Theatre Education and Birth through Kindergarten Education do NOT have specialty area licensure exams.

As a candidate enrolled in the teacher education program/education preparation program at Greensboro College, I have read and understand the Educator Preparation Program Policy. I understand that I must satisfy all teacher education licensure program requirements before a licensure recommendation can be made by Greensboro College Teacher Education Program.

Candidate Signature

Date Signed

Candidate’s Printed Name

Greensboro College Teacher Education Program Recommendation

The candidate named below has applied for admission to the Teacher Education Program. Please complete this form and return it to the Teacher Education Office in Proctor Hall East.

Note of confidentiality: The Educational Rights and Privacy Act of 1974, as amended, allows the candidate the option of waiving his/her right to access this written evaluation. If the candidate has waived the right of access (see below), then the form will be treated as confidential. Note: The information must be completed or the evaluation cannot be completed by the advisor/faculty member.

_____ I waive my right of access to the information on this form.
 _____ I do not waive my right of access to the information on this form.

Candidate (Print) _____

Licensure Area _____

_____ Date _____ Signature

Dispositions

Evaluation: 3-Above Average 2-Satisfactory 1-Unsatisfactory X-Not Known

_____ **Lifelong Learning/Professionalism**

Flexible. Punctual. Reliable. Truthful. Professional appearance. Centers attention on students' needs. Fulfills professional, legal, ethical and moral obligations. Maintains membership and actively participates in a professional organization. Participates in professional development opportunities. Takes pride in work. Asks instructor for clarification when needed. Work is submitted on time. Applies professional standards for writing and presentations.

_____ **Valuing Diversity**

Treats all people with dignity and respect. Listens to others and offers input. Acknowledges others' integrity.

_____ **Reflective Practitioner**

Reflects on and critiques own performance realistically. Takes responsibility for shortcomings. Demonstrates "with-it-ness (awareness)." Strives to grow personally and professionally. Values multiple perspectives. Self-directed, independent learner.

Communication Skills

_____ Clarity of oral expression

_____ Clarity of written expression

Applicant Rating

_____ Above Average

_____ Satisfactory

_____ Unsatisfactory

Recommendation for Admission

_____ I recommend

_____ I recommend with reservation

_____ I do not recommend

Personal Evaluation

_____ Date _____ Signature of Faculty making recommendation (If not legible, please print name to the right of signature)

Note to candidate: Your application package must contain two (2) recommendations from the following sources:

- 1-Your Advisor 1-A full-or part-time GC faculty member (licensure-only candidates must have a recommendation from the program area coordinator or designee)

Greensboro College Teacher Education Program Recommendation

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Greensboro College Candidate Admissions Checklist

The candidate named below has applied for admission to the Teacher Education Program. Please complete this form and return it within one week to the Teacher Education Office in Proctor Hall East. Thank you.

Note of confidentiality: The Educational Rights and Privacy Act of 1974, as amended, provides the candidate the option of waiving his/her right of access to this written evaluation. If the candidate has waived the right of access (see below), then the form will be treated as confidential.

_____ I waive my right of access to the information on this form.
 _____ I do not waive my right of access to the information on this form.

Candidate Name (Required—Print Legibly) _____

Candidate ID # (Required—Print Legibly) _____

Licensure Area _____

_____ Applicant Signature (Required)

Good Standing	Not in Good Standing	Comments

_____ Date

_____ Dean of Students Recommendation

_____ Signature

Note to candidate: Your application package must include a review from the Dean of Students. The office is located on the 2nd floor of Main Building in the Student Development Office.