

### Course Equivalency Referral Form

Date \_\_\_\_\_

Candidate \_\_\_\_\_ Phone (H) \_\_\_\_\_  
 Address \_\_\_\_\_ Phone (W) \_\_\_\_\_  
 \_\_\_\_\_ E-mail \_\_\_\_\_

Licensure Area \_\_\_\_\_  
 Previous Degree \_\_\_\_\_  
 Major \_\_\_\_\_  
 College/Universities attended \_\_\_\_\_

Advisor \_\_\_\_\_ (Signature required)

Course or Experiential Equivalency Sought for the Following:

GC Course	Course/Experience	Institution	Date	Grade

This form is to be completed **by the candidate and advisor** and submitted to the Course Equivalency Subcommittee Coordinator in Proctor Hall East, room 108. **PLEASE ATTACH ALL NECESSARY VERIFICATION OR THE REQUEST WILL BE RETURNED TO YOU.** For courses: transcripts and Catalog descriptions or course syllabi are required. Student teaching equivalency: recommendation from principal, teaching duties compiled by yourself, Summative Evaluation (TPAI), and passing PRAXIS II scores are required. For experiential equivalency: description of the experience and letters from employers, etc. are required.

Course Equivalency Requests will be presented at the **AUGUST, NOVEMBER, and APRIL** Teacher Education Committee Meetings. All documents for equivalency consideration must be submitted to the Course Equivalency Subcommittee Coordinator no later than August 1<sup>st</sup> for August consideration, by November 1<sup>st</sup> for November consideration, and April 1<sup>st</sup> for April consideration.