

GREENSBORO COLLEGE SEXUAL MISCONDUCT REPORT FORM

COMPLAINANT'S INFORMATION (the victim of sexual misconduct):			
Complainant's Name:		Complainant's affiliation to Greensboro College (student, faculty, staff, unaffiliated):	
Complainant's Contact Information (if available): <u>Telephone:</u> _____ <u>Email:</u> _____			
Complainant's Preference for Action if known:	<input type="radio"/> No Action	<input type="radio"/> Formal Complaint	<input type="radio"/> Voluntary Resolution
RESPONDENT(S) INFORMATION: (the individual accused of committing the misconduct)			
Respondent's Name (if known):		Respondent's affiliation to Greensboro College (student, faculty, staff, unaffiliated):	
Respondent's Contact Information (if available): <u>Telephone:</u> _____ <u>Email:</u> _____			
INCIDENT INFORMATION:			
Date and Time of Incident:		Location or address of Incident:	
Description of the Incident (nature of misconduct, context or circumstances, such as on campus event, off campus party, during travel, etc.). Additional pages may be attached. 			
REPORTER'S INFORMATION:			
Reporter's Name:		Date of Report:	
Reporter's Affiliation to Greensboro College (student, faculty, staff, unaffiliated):		Reporter's Contact Information: <u>Telephone:</u> _____ <u>Email:</u> _____	
ANY OTHER ADDITIONAL INFORMATION:			
Provide any additional details here that could be helpful (other witnesses, preference for privacy, conditions to improve on campus, interim measures requested, etc.) 			

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SEXUAL MISCONDUCT REPORT FORM INFORMATION PAGE

What is sexual misconduct? Sexual misconduct is defined as any act of a sexual nature perpetrated against an individual without effective consent or when an individual is unable to freely give consent. The College broadly defines sexual misconduct to include: sexual harassment, sexual assault, sexual intimidation, sexual exploitation, domestic violence, dating violence, stalking or cyberstalking.

Who is required to report sexual misconduct? All Greensboro College employees, other than those who are designated as confidential resources, are considered “responsible employees.” Responsible employees have a duty to report incidents of sexual misconduct to the Title IX Coordinator. You may also use this form to report an incident of sexual misconduct if you are the Complainant or if you are not a Greensboro College employee.

Are there college employees who may keep reports of sexual misconduct confidential? Counselors, health professionals, and clergy who provide mental-health counseling to members of the college community (and including those who act in that role under the supervision of a licensed counselor) are not required to report any information about an incident of sexual misconduct to the Title IX Coordinator without a Complainant’s permission.

What if a complainant requests confidentiality? Even if a Complainant requests confidentiality or is unwilling to proceed with a complaint, Greensboro College employees, except those with confidentiality as described above, are required to report the incident to the Title IX Coordinator. All reasonable efforts will be made to preserve the Complainant’s rights and privacy.

What resources are available to complainants? The College will work to provide interim protective measures to ensure the Complainant’s safety and wellbeing. Interim protective measures are described within the sexual misconduct policy ([section V. A. 5](#)) and resources are provided in [appendix A](#) of that policy.

What happens with the information I provide? The Title IX Coordinator will follow-up with the Complainant to determine a) if the incident is potentially a policy violation and b) the Complainant’s preference for resolution. The Title IX Coordinator will coordinate with other administrators as necessary to determine the appropriate response.

What should I do with the completed report form? Please provide the information requested on the other side of this sheet and deliver the completed form to:

Emily Scott
Title IX Coordinator
Greensboro College
Main Building Room 231
Greensboro, NC 27401

This form may also be submitted by email to titleix@greensboro.edu
Please contact Emily Scott at **(336) 272-7102 ext. 5496** or the email above with any questions.

Messages regarding incidents of potential sexual misconduct may also be left at [\(336\) 217-7259](tel:3362177259). The College’s ability to respond or take further action may be impacted by what information is available about the incident or the individuals involved.